

The Canterbury Academy Trust

Schools for all the Talents



Head Chef – Term Time

Are you a chef with experience in a fast-paced commercial or school based kitchen environment, with an emphasis on fresh and seasonal produce? Used to leading teams? Looking for a rewarding career with excellent opportunities and benefits?

The ideal candidate will have demonstrable experience in a similar position, hold a relevant qualification, be passionate about cooking with fresh produce, possess a high level of attention to detail and the ability to work under pressure.

As a Head Chef you will be responsible for all daily operations in the kitchen, produce menus and new dishes, deal with suppliers and handling of paperwork as well as controlling and directing the food preparation process and training junior members of the team.

Duties to include:

- Plan meals within nutritional and dietary guidelines, including portion control. Ensuring meals are cooked and served in a timely manner following safe food hygiene standards. To provide well balanced meals at designated times providing adequate choice.
- Direct the day-to-day work of the kitchen team and provide supervision sessions to ensure the function performs to appropriate high standards.
- Ensure expenditure is kept within authorised budget limits by completing weekly financial returns, stock sheets, periodic stocktaking, timesheets for staff, etc. to ensure KCC's policies and procedures are adhered to.
- Organise and undertake on the job training for new kitchen staff to ensure a high standard of service is maintained.
- Liaise with outside agencies i.e., Environmental Health Officers and suppliers to ensure high standards of food hygiene and quality of supplies are maintained.
- Attend training courses as required and assist in the training of other catering staff as directed.
- Comply with Health and Safety, Fire Regulations and other County policies.

The ideal candidate will:

- Set a positive example to the learners and other members of staff in terms of professional catering standards and personal behaviour in keeping with The Canterbury Academy Charter.
- Work collaboratively and cooperatively with other members of the wider workforce and the teaching staff.

- Be an ambassador for the organisation.
- Have experience of managing and leading a team.
- Basic food preparation experience.
- Previous experience of working in a commercial catering environment, ideally in a school environment.

In addition to providing the highest quality of teaching and learning a priority of the school is the safety and welfare of its students. Therefore, all staff undergo enhanced DBS checking and referencing.

Information about the Trust

Based in the heart of the historic City of Canterbury, The Canterbury Academy Trust came into existence in October 2010 when schools judged by Ofsted to be 'outstanding' were allowed to convert to academy status, benefit from greater freedoms and shape their futures.

Since then The Canterbury Academy Trust has grown and it now provides a variety of services 'to improve the life chances of children and to help in the community'. These include: City View Pre-School and Nurseries Ltd; a newly built and expanded two form of entry The Canterbury Primary School; a Specialist Resourced Based Provision for primary ASD pupils; The Canterbury Academy, which has expanded to take an additional form of entry; a Specialist Resourced Based Provision for secondary Speech and Language students; The Cullum Centre, in partnership with The National Autistic Society; The Sixth Form, Enterprise and Employability Centre, which includes one of the largest Sixth Forms in Kent; The Canterbury Youth Commission, The Ashford Youth Commission, and area wide Inclusion and Engagement Service and Professional Learning and Community Centre with café.

The Canterbury Academy Trust consists of 'schools for all the talents'. Our beliefs which underpin and drive all we do are simple. We believe that every learner matters and that every child is good at something – that all children walk with genius – and that school should be the place where children discover and build upon their own individual talents.

We believe in the comprehensive ideal. We believe that all students should be valued. We believe that academic excellence is important but that there are also other important things. We believe that art, music, drama, sport, practical skills, being a good person, caring for and working with others are all valuable. We believe in team work and that all of our students should have pride in themselves and their contribution to their school.

Our aim is to provide 'as much as possible, as often as possible, for as many as possible'. We believe that education and learning can be fun. At the end of their time with us we aim for all students to leave as happy, positive, confident individuals, proud of what they have achieved, prepared to be life-long learners and ready to play an active and constructive part in society.

The Canterbury Academy Trust are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A disclosure and Barring Service Certificate will be required for all posts. All posts will be subject to enhanced checks as part of our

Prevent Duty. A satisfactory DBS disclosure must be presented to the Academy before any employment can commence. In line with KCSIE guidance, as part of the shortlisting process, The Trust reserves the right to conduct an online search on shortlisted candidates as part of our due diligence and any relevant information found, concerning a candidate's suitability to work with children, will be discussed at the interview stage.