

The Canterbury Academy Trust

Schools for all the Talents



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| Name of policy | Free School Meals Policy statement |
| Document owner | Mrs Butler, Mr May and Mr Fairbrass |
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In partnership with Simon Langton  Grammar School for Boys to provide a grammar school band for boys and girls in a comprehensive school for all the talents

The Canterbury Academy Trust

Free School Meals Policy Statement

Students may be able to get free school meals if parents/carers receive any of the following:

- Income support
- Income from jobseekers allowance
- Income related to employment and support allowance
- Support under part VI of the immigration and asylum act 1999
- The guaranteed element of pension credit
- Child tax credit
- Working tax credit
- Universal credit

Applications need to be made through the local authority. <https://www.kent.gov.uk/education-and-children/schools/free-school-meals>

Students eligible for FSM also qualify for the Holiday Activity and Food Programme (HAF). Applications need to be made prior to each holiday.

Students that are in receipt of free school meals will be entitled to receive their lunch from the primary school hall between the hours of 11:45am and 1:15pm and in the main secondary school hall between the hours of 12.20pm and 1:10pm (Middle School and Sixth Form) and 1:10pm to 2:00pm (Senior School and Sixth Form), whether they are timetabled for lessons that day or not, this includes students that are taught both on and off site. Sixth form students can also purchase food from Ucafe.

Students that are in receipt of free school meals that are not based on the secondary school site over the lunch period will be supplied lunch by the school in packed form, if this is reasonably achievable; there may be times where students that are not based upon the main site also receive a free meal, this would be agreed in advance by the relevant head of division.

Where transporting the food isn't an option and the student is based off site for the majority or all of their time including over the lunch period and there is a suitable eating establishment on their site, the amount that we receive for the student(s) for their meal will be transferred to the establishment where the student will be able to receive the food. The establishment will be expected to provide a suitable lunch for the student with the amount provided as no further reimbursements will be offered.

For students that are based off site where there is no suitable food establishment we will transfer the money we receive for the student directly to them, via a BACS system in arrears for the days that they were in attendance over the lunch period at the provision.

For students that are based permanently off-site through City and Coastal College lunch will be provided by the staff based there.