

## The Canterbury Academy Trust

### **Minutes of the AGM meeting held on Tuesday 21<sup>st</sup> March 2023 at 6.00pm in room 501**

#### **Present:**

Chair: Mark Johnstone

Members: Georgina Baker and Richard Field

Directors: Jon Watson

Clerk: Debbie Scott

#### **1. Opening remarks**

Welcome to The Canterbury Academy Trust Annual General meeting.

The Academy attracts more students each year with one of the largest sixth forms in Kent. Each year more students and their families choose The Canterbury Academy Trust as their first choice. This reflects confidence in the Trust by our community, peers and supporters.

We are very proud of our students and their achievements during the last academic year and how they adapted back into examinations following Covid.

During this academic year we have had Ofsted inspections at both the nurseries and the primary school who were judged to be 'good' and more recently on 21<sup>st</sup> & 22<sup>nd</sup> February 2023 at The Canterbury Academy, which we are still waiting for the confirmed judgement to be published. As with any inspection there are always some recommendations made for improvement, which the Trust will look to address and have as key focus areas moving forward.

You can see from the end of year accounts that financially we are in a good position and have also been able to complete a number of building projects over the last academic year and at the start of this year.

#### **2. Apologies**

Auditors: Allan Hickie and Luke Grubb

Members: Andrew Doyle and Judy Keay

#### **3. Minutes of the AGM held on 23rd March 2022**

Agreed as a true record

#### **4. Matters arising from 23rd March 2022 meeting**

None

#### **5. Presentation and adoption of the audited accounts/annual report for year ending 31<sup>st</sup> August 2022 recommended by the Audit & risk committee and approved by the Board in December 2022**

Allan Hickie from UHY presented the annual accounts for year ending 31<sup>st</sup> August 2022 to the Audit & Risk committee at their meeting on 6<sup>th</sup> December 2022, before being recommended for formal approval at the Board of Directors meeting on 13<sup>th</sup> December 2022. The accounts have been uploaded to the ESFA, Companies House and the academy

website. The Audit went very well with very little to report.

*In the streamlined energy section, it does not appear to include a future vision, is this something we should start to think about?*

Solar panels have been discussed and been investigated through the Finance, Buildings and Personnel committee. Julian, Chair of Audit and Risk committee is also supporting site staff in this area. Next year we could add a statement on our vision of what our future plans are and how we are planning on getting there.

Agreed.

## **6. Appointment of Auditor for academic year 2022/23**

Following a successful audit for year ending 31<sup>st</sup> August 2022 the Audit and Risk committee agreed at their meeting on 6<sup>th</sup> December 2022 to recommend the re-appointment of UHY to the member group for academic year 2022/23 and requested that the Chief Financial Officer draft a proposal document. Proposal document uploaded to SharePoint in advance of the meeting. UHY understand our Trust, are aware of our future plans and can also act as a consultant in relation to MAT growth, which is the requirement by 2030 in the government white paper.

McIntyre Hudson were appointed by the Audit & Risk committee in November 2020 as independent internal auditors, following a successful tender. The Audit & Risk committee reappointed them for academic year 2021/22 and at the Audit and risk committee meeting on 6<sup>th</sup> December 2022 it was agreed to reappoint for academic year 2022/23 for one visit, in addition to this we'll use reports from Robin Hammerton, external consultant visits, and any audits completed i.e. safeguarding.

Members recommended if taking other schools into the Trust we should consider more internal audit visits in relation to financial systems.

Agreed to appoint UHY as external auditors for year ending 31<sup>st</sup> August 2023 and in line with the proposal up until academic year 2024 -25.

## **7. A.O.B**

None

**Date of next meeting is TBC (Tuesday's agreed)**

### **Documents distributed in advance of the meeting:**

Accounts for year ending 31<sup>st</sup> August 2022

Proposal for reappointment of external auditors