

# The Canterbury Primary School



Part of The Canterbury Academy Trust  
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Dear Parents/Carers,

We hope you are keeping safe and well.

You will all now have received a letter from Mr Watson confirming the government's plan for all children to return to school on **Monday 8<sup>th</sup> March**.

We have been busy making plans for welcoming back all children, which will be outlined in this letter. A lot of the measures that were in place since September have not changed, but they may have been adapted slightly to ensure we are following the updated government guidance.

We continue to feel it is important for you to come on-site to drop your child off at school; unfortunately, you will still not be able to enter the school building with your child. The one-way system is in place. **For us to reduce the number of people on-site at any one time, it is really important that you come in at the designated time for your child's year-group.** We have slightly altered these times which are outlined below. If you have children in more than one year-group, please follow the times for siblings: this is to ease the need for multiple pick-ups.

The outside play equipment is unfortunately still out of use as it would involve cross contamination of children from different bubbles. Your support in ensuring your children are not playing on the equipment at the start and end of the day is very much appreciated.

Please try to ensure only one adult is coming on-site at a time and that you are adhering to the designated times. I know that a lot of you were already doing so, but we encourage adults to wear face coverings when on-site. Please can I continue to ask for your support not to gather at the school gates at the start or end of the day, as this makes it difficult for pupils and other parents to get in to the site.

The office is available for sharing of information and the Class Dojo message system can be used to communicate with the teacher. Please ensure social distancing is observed at all times, face coverings are worn, and only 1 person enters the office at a time.

We have been made aware that it gets busy at the top gate as you enter and exit the school grounds; please give way to each other at the gate to ensure everyone can maintain social distancing at all times.

The usual attendance procedure, codes and tracking will resume. Therefore, if your child is unable to come in to school, you should call in to the office or telephone to report their absence each day.

We would like the children who are returning to school to wear school uniform wherever possible. However, we understand that children may have had growth spurts in this time and suitable alternatives will be acceptable. If you would like new uniform, this is available to purchase from the school office. Alternatively, we have a large selection of second-hand uniform available free of charge.

*In partnership with Simon Langton  Grammar School for Boys to provide a grammar school band for boys and girls in a comprehensive school for all the talents*

City View Pre School and Nurseries Ltd	The Canterbury Primary School	The Canterbury Academy	The Canterbury Academy Sixth Form	The Enterprise and Employability College	The Youth and Community Service
City View, Franklyn Road Canterbury CT2 8PT	City View, Franklyn Road Canterbury CT2 8PT	Knight Avenue Canterbury CT2 8QA	Knight Avenue Canterbury CT2 8QA	Knight Avenue Canterbury CT2 8QA	Knight Avenue Canterbury CT2 8QA
Tel: 01227 463971	Tel: 01227 462883	Tel: 01227 463971	Tel: 01227 463971	Tel: 01227 463971	Tel: 01227 463971

Children must bring in a water bottle. They can also bring in their reading book and reading record, PE kits and lunch box if they are having packed lunch. Primary children do not need to wear masks.

We are delighted to say that we will be able to continue to provide hot meals during the school day. For pupils in Key Stage One, the meals will be free as the children are entitled to a universal free school meal: funding is provided by the government. A hot meal for pupils in Key Stage Two can be booked and paid for in the usual way. Please can I ask that, wherever possible, the payments are either made online or money is sent into school in a named envelope.

We have had to adapt our lunch-time arrangements due to the government guidance, and packed lunches will continue to be eaten in the classroom. Hot meals will be eaten in the dinner hall and the lunch time will be staggered. In order for us to plan for the number of children in the hall, children will continue to need to select either a packed lunch or a hot meal for the week. Unfortunately, they will not be able to change from day to day. When children return to school, we will be on week 3 of the dinner menu which is also attached to this letter.

We are pleased to be able to offer our full wrap-around care from 8<sup>th</sup> March. Our after-school club runs from **3pm to 6pm**, and costs **£5.00 a day**. Breakfast club runs from **7.45am** and costs **£2.50 a day**.

From next week, the testing centre on the primary site will be used for daily testing in preparation for welcoming back the pupils at The Canterbury Academy. **Therefore, from 8<sup>th</sup> March, the car park will be restricted to those students who have been booked in for tests only.** Staff will also be parking off-site and unfortunately, anyone who previously had a pass for the carpark will also need to park off-site. We apologise for any inconvenience and hopefully from week beginning Monday 15<sup>th</sup> March, parents with passes will be able to resume parking in the carpark.

We are aware that during these uncertain times the situation can change rapidly and we will endeavour to keep you updated with any changes as soon as we can.

As ever, I send my very best wishes to you and your families and look forward to seeing you soon.

Yours faithfully,

Miss Wilson  
Head of School

## Return to School Information

This is an outline of the guidance in place to keep both pupils, parents and staff safe:

- The children will be taught in their usual classes. The groups and the teacher will, as much as possible, stay the same and will mainly be based in one class for their learning.
- All classes will access playtimes and lunchtimes but at staggered times so that they are only accessing these areas with their year-group.
- We would like the children who are returning to school to wear school uniform where possible.
- Children will be able to bring their own packed lunch or have a hot meal, as usual but they will need to choose which one they have for the week rather than changing day to day.
- There will be staggered drop off and start times dependent on the year-group your child is in. If you have children in more than one year-group, please follow the times for siblings.

<b>Year</b>	<b>Drop off</b>	<b>Pick up</b>	<b>Door</b>
<b>R</b>	8.55 am	2.40 pm	Year R
<b>1</b>	8.55 am	2.45 pm	Year 1
<b>2</b>	8.40 am	2.50 pm	Year 2
<b>3</b>	8.45 am	2.55 pm	Entrance 2
<b>4</b>	8.45 am	2.55 pm	Entrance 1
<b>5</b>	8.30 am	3.00 pm	Entrance 2
<b>6</b>	8.30 am	3.00 pm	Entrance 1
<b>Siblings</b>	As per year-group	3.00 pm	As per year-group

- Only one adult to drop off and pick up, please do not gather at the school gates at the start or end of the day.
- Please do not allow children to play on the play equipment.
- Adults are encouraged to wear face coverings when on-site according to government guidance.
- There will be one-way systems inside and outside to reduce face to face contact when pupils are moving around the site.
- There will be increased handwashing and every classroom will have a hand sanitiser unit.
- Cleaning will be increased throughout the day.
- Parents will be allowed on-site but not into the school building during drop off and pick up times.
- The office is available for sharing of information and the DOJO message system can be used to communicate with the teacher.
- It is important that parents do not enter the building and leave the school site as soon as possible.
- Please can all pupils bring in their own water bottle from home.
- PE kits can be brought in to school and must be worn for PE lessons.
- Breakfast club and 326 club will be running as normal.
- Carpark will be out of use week beginning Monday 8<sup>th</sup> March.

If you would like to discuss this plan, please do email Miss Wilson ([bwilson@canterbury.kent.sch.uk](mailto:bwilson@canterbury.kent.sch.uk)).