

The Canterbury Academy Trust

Schools for all the Talents



Name of policy	Mobile phones and electronic devices
Document owner	B. Wilson, A. Banbery, J. Brooke, L Winslow and A. Fairbrass
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Additional notes	Mr J Brooke wrote the original policy. Mrs B Wilson added the primary section. Policy located on the school website and the intranet.
Number of pages	2

The Canterbury Academy Trust

The Canterbury Primary School

Students are not permitted to have phones or electronic devices in school. However, if it is a necessity that a pupil in Upper KS2 has a mobile phone then this must be handed into the teacher at the start of the day and it can be collected at the end of the school day.

The Canterbury Academy and City and Coastal College. Including Riverside

The school will take every opportunity to engage modern technology and acknowledges that if used responsibly and at the discretion of a classroom teacher, mobile phones and in particular the internet, can be a useful learning tool.

The school advises that mobile phones or similar devices should not be brought into school and, if they are, then this is at the owner's risk. The school does not have a site ban on new technologies.

When a student chooses to bring a mobile phone/electronic device to school, it **MUST** be switched off or silent during all lessons and placed inside the student's school bag. During formal examinations, mobile phones (and any other electronic devices) are not permitted and must be switched off and left in the student's bag or handed to a member of staff. A member of staff will advise where personal belongings should be stored during an examination.

When used irresponsibly mobile phones are incredibly disruptive to learning. Therefore, they must be switched off during lessons. If a mobile phone or similar devices are used without permission in lessons, then they will be confiscated and returned at the end of the school day. If this happens repeatedly, these devices will be returned to parents only.

The school will encourage its students to:

Get it Right	Get it Wrong
<ul style="list-style-type: none">- Enjoy a calm and purposeful classroom environment with students who follow our community's high standards AND expectations when learning.- You will be praised and given rewards for maintaining our community uniform expectations.- You can trust our amazing staff to challenge those students who do not believe in our mobile phone policy and community's values.	<ul style="list-style-type: none">- Your mentor/teacher will give you a choice to make the correct decision and place your mobile phone in your school bag.- Your mentor/teacher will then reinforce what they have just said and outline the action that will take place should the mobile phone not be placed in your bag.- Your mentor/teacher will then act on their previous warnings and confiscate your phone, which will be returned at the end of the lesson. A message will then be sent home to your parents via HoL/SM.- Should you choose not to hand over your phone you will receive a further sanction.- Should you continue to fall short of our community's expectations your HoL, SM or HoH may arrange a meeting with your parents about your poor mobile phone conduct.

Please note that 'cyber bullying' and 'electronic harassment' of any form will be taken very seriously and can be reported to the police. If a mobile device is being used for this, it will be confiscated and returned only to the parent and will be dealt with in line with the school behaviour policy.

Students must also realise that photographing or filming of staff and students without permission is not permitted. Photographing or filming any incident which could then cause offence or which could bring the school into disrepute is unacceptable and will be dealt with in line with the school behaviour policy.

The school will not accept responsibility should any item be lost, stolen or damaged.

Sixth Form

Some students may use their phones to enhance their learning within sixth form lessons, this may be to use as the camera, voice recorder, to access saved files and personal emails etc. this is at the discretion of the teacher and phones should not be used to text or make calls.

Note: Referrals to pupils/students/child within the policy covers all young people within our care this may on occasions include students from other schools and in the community