



JOB DESCRIPTION

- To ensure that there is a high standard of display work in the classroom, which is changed frequently.
- Liaise with Head of Department regularly
- Keeping clear records of work and student attendance registers
- Attending meetings and workshops as required
- Monitor progress of pupils in Design and Technology against school targets.

GENERAL RESPONSIBILITIES:

- To work towards meeting the targets set by The Children Act 2004 and by Every Child Matters during term / non term time and weekends.
- To work collaboratively and cooperatively with other members of the wider workforce and the teaching staff
- To work positively and enthusiastically with all stakeholders and in accord with the values, spirit and practice encapsulated in The Campus Charter and other standards as exemplified in the professional learning area of the intranet
- To be an ambassador for The Canterbury Academy Trust
- To invigilate examinations as required.
- Willingness to become mentor to approximately 12 students.
- To carry out student supervision duties immediately before school, at break and lunchtime and immediately after school as part of contracted hours.

HEALTH & SAFETY RESPONSIBILITIES:

You must abide by the Academy Health & Safety Policy and to implement that policy with regard to the general duties placed upon every one engaged in the Campus. Compliance to Campus Regulations, Health & Safety Regulations and Fire Regulations.

To partake in any Health & Safety training relevant to the job role.

PERSON SPECIFICATION:

Qualified Teacher Status

A secure knowledge and understanding of the concepts and skills essential for students in match

A good knowledge of the National Curriculum relating to Design and Technology, particularly A level

Product Design and BTEC Product Design

Have an ability to use a range of imaginative teaching strategies to engage pupils

To be able to establish a safe and purposeful classroom environment

Able to motivate and inspire pupils

Have the ability to relate well to children and adults, understanding their needs and being able to respond accordingly.

Good influencing skills to encourage pupils to interact with others and be socially responsible

Knowledge of policies and procedures relating to child protection, health, safety, security, equal opportunities and confidentiality

Willingness to learn and develop

Ability to maintain confidentiality

A high level of IT skills

High standards of professionalism

Flexible and adaptable attitude demonstrating a cooperative spirit / can do attitude

Positive approach to problem solving

Responsible & conscientious approach to Health & Safety



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Calmness under pressure / resilience

SAFEGUARDING:

All appointments are subject to you obtaining a current enhanced disclosure and that the information revealed does not prevent or make you unsuitable to work with children as determined by the Executive Principal and/or Chair of Directors. A satisfactory DBS disclosure must be presented to the school before your employment can commence.

APPLICATION DETAILS

Please send your completed application form/CV with letter etc etc to:

XYZ@email.com

The closing date for the receipt of completed applications is xxx date.

Interviews will be held on xxx date.

This job description is provided to assist the post holder to know their principal duties. It may be amended from time to time in consultation with you, by, or on behalf of, the Head of the Department, without change to the level of responsibility appropriate to the grading of the post.