

The Canterbury Academy Trust

Schools for all the Talents



Name of policy	Mobile phones and electronic devices
Document owner	Mr D Bonneywell and Mr C May
Document issued/ last reviewed	January 2019
Date for review	October 2019
Additional notes	Mr J Brooke wrote the original policy. Mrs b Wilson added the primary section. Policy located on the school website and the student and staff intranet.
Number of pages	2

The Canterbury Multi Academy Trust

The Canterbury Primary School

Students are not permitted to have phones or electronic devices in school. However, if it is a necessity that a pupil in Upper KS2 has a mobile phone then this must be handed into the teacher at the start of the day and it can be collected at the end of the school day.

The Canterbury Academy (secondary phase, 6th form, CCC, Riverside, Phoenix House, Chaucer Campus and off-site provision)

When a student chooses to bring a mobile phone/electronic device to school, it **MUST** be switched off or silent during all lessons and placed inside the student's school bag. During formal examinations, mobile phones (and any other electronic devices) are not permitted and must be switched off and left in the student's bag or handed to a member of staff. A member of staff will advise where personal belongings should be stored during an examination.

The school advises that mobile phones or similar devices should not be brought into school and, if they are, then this is at the owner's risk. The school does not have a site ban on new technologies.

The school will take every opportunity to engage modern technology and acknowledges that if used responsibly and at the discretion of a classroom teacher, mobile phones and in particular the internet, can be a useful learning tool.

When used irresponsibly these devices are incredibly disruptive to learning. Therefore, mobile phones must be switched off during lessons. If a mobile phone or similar devices are used without permission in lessons, then they will be confiscated and returned at the end of the school day. If this happens repeatedly, these devices will be returned to parents only.

Please note that 'cyber bullying' and 'electronic harassment' of any form will be taken very seriously and can be reported to the police. If a mobile device is being used for this, it will be confiscated and returned only to the parent and will be dealt with in line with the school behaviour policy.

Students must also realise that photographing or filming of staff and students without permission is not permitted. Photographing or filming any incident which could then cause offence or which could bring the school into disrepute is unacceptable and will be dealt with in line with the school behaviour policy.

The school will not accept responsibility should any item be lost, stolen or damaged.

The school can and will, confiscate electronic devices and mobile technologies that are causing disruption to learning. These items will be placed in the school safe and can only be collected at the time insisted by the member of staff confiscating it. This is usually at the end of the school day, but parents/carers could be asked to collect them, if the item is confiscated for serious and/or persistent misuse.